

**Volunteer Lead:** Senior Retail Team  
**Hours:** Flexible times available throughout the week  
**Available to:** Volunteers aged 14+

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### **Introduction**

We are looking for creative volunteers to help make our shop look welcoming, inspiring, and exciting for customers. As a Visual Display Volunteer, you'll help style displays, dress mannequins, and present products in a way that reflects the values of St Luke's and supports our fundraising work — all while learning new skills and having fun.

No experience is needed - just enthusiasm and an interest in being creative!

### **What will I be doing?**

#### **Visual Display & Presentation**

- Helping to create eye-catching window, wall, and in-store displays
- Styling mannequins or putting together outfit features
- Refreshing displays so the shop feels new and interesting
- Keeping displays tidy, safe, and appealing for customers

#### **Stock & Space**

- Working with the shop team to choose items for display
- Rotating stock to highlight new or seasonal items
- Using space creatively while keeping the shop safe and easy to move around

#### **Brand & Values**

- Follow visual merchandising guidelines and brand standards
- Ensure displays reflect the organisation's values (e.g. sustainability, inclusivity, community)
- Maintain high presentation standards throughout the shop floor

#### **Working with Others**

- Being part of a friendly team of volunteers and staff
- Sharing ideas for colours, themes, or seasonal displays
- Adjust displays in response to feedback or trading priorities

### **What skills do I need?**

These are helpful but not essential:

- Interest in fashion, interiors, art, or design
- Enjoy being creative and trying new ideas
- A practical, hands-on approach

- Happy working on your own or with others

No formal experience needed — full support and guidance will be provided.

### **Time Commitment**

- Flexible and agreed to suit you and the shop
- Typical shifts are 2–4 hours
- Great for after school, weekends, or occasional volunteering

### **Training & Support**

- Friendly induction to get you started
- Ongoing support from the Shop Manager or Visual Merchandising lead
- Step-by-step guidance — you'll never be left unsure

### **What's in it for you?**

- Gain hands-on creative and retail experience
- Build confidence and practical skills
- A great addition to your CV, college, or Duke of Edinburgh award
- Meet new people and be part of a supportive team
- Make a real difference to St Luke's and the local community
- Recognition and thanks for your contribution

### **Health & Safety**

- Follow simple health and safety guidance
- Use step stools or equipment safely with instruction
- Let a team member know if anything feels unsafe

### **General**

All St Luke's volunteers are asked to:

- Be aged 14 or over
- Take part in an induction and any relevant training
- Be respectful, reliable, and positive
- Follow health & safety guidance and St Luke's policies
- Work kindly with other volunteers and staff

### **For more information on the role, please contact:**

For more information on the role, please contact [volunteer@hospicesheffield.co.uk](mailto:volunteer@hospicesheffield.co.uk)